

February 9, 2016

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Ron Scharffenberg. Members present: Ralph Dybdahl, Sheldon Butzke and Steve Gordon. Member absent: Marc Dick.

Chairman Scharffenberg led the Pledge of Allegiance.

Chairman Scharffenberg called for approval of the Agenda. Motion made by Dybdahl to approve the Agenda. Second Butzke and motion carried.

The minutes from the January 26th and January 28th meetings were sent to Board members for review prior to publication. Chairman Scharffenberg called for approval of same. Motion made by Butzke to approve the minutes for publication. Second Gordon and motion carried.

Commissioner Reports: none.

Hwy Supt, Mic Kreutzfeldt, presented information regarding advantage of routing cracks before filling. Motion made by Gordon to purchase one used 2015 Craftco Model 30 Router for \$9000 and one new Craftco Model 30 Router for \$11124 from Brock White; only quote received. Second made by Dybdahl and motion carried. Kreutzfeldt presented the 2016 County Striping Program Agreement for approval. The County will be included in the project for the striping of approximately 42.10 miles at an estimated cost of \$41485.54 based on estimates. The total County share of the project costs is \$32368.26. Motion made by Dybdahl to authorize Chairman Scharffenberg to sign the agreement. Second made by Butzke and motion carried. Kreutzfeldt informed the Board that while replacing the siding on west addition, discovered that sills had rusted through, being replaced. Motion was made by Dybdahl to declare 4 steel insulated doors as

surplus property as these have been junked; fixed asset #MM. Second made by Gordon and motion carried. Kreutzfeldt reported that no bids have been received, as of yet, for the 1966 Oshkosh snow blower through the on-line auction; auction ends tomorrow. Kreutzfeldt and the Board reviewed annual road assessments that are completed by himself and Brian Weber, Road Foreman.

No drainage permits.

Gary Parry, Weed Supervisor, joined the meeting. The duties/job description of the weed supervisor was reviewed and a weed conference that will be held next week was discussed.

Motion made by Dybdahl, to convene as Planning Commission. Second by Butzke and motion carried.

Tracy Hofer, Zoning Administrator, presented 2 plats for approval. Following review of the Plat Review Forms both plats were approved. Motion made by Gordon, second Butzke, and carried, to adopt the following resolution:

BE IT RESOLVED by the County Planning Commission of McCook County, South Dakota, that the plat showing Tract 1 of Townsend's Addition in the Northwest Quarter and in the North Half of the Southwest Quarter of Section 24, Township 102 North, Range 54 West of the 5TH Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Adopted this 9th day of February, 2016.

Chairman, McCook County Planning Commission

Motion made by Butzke, second Dybdahl, and carried, to adopt the following resolution:

WHEREAS, the plat of TMR Tracts 2 and 3 in the NW ¼ of Section 28, T 104 N, R 56 W of the 5TH P.M., McCook County, South Dakota, prepared by Paul C Kiepke, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office

of the County Auditor of McCook County, South Dakota has been submitted to the County Planning Commission of the said County of McCook, South Dakota; and WHEREAS, the County Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the County of McCook, South Dakota, heretofore adopted this this Commission;

NOW THEREFORE, be it resolved by the County Planning Commission of McCook County, South Dakota, that the plat of TMR Tracts 2 and 3 in the NW ¼ of Section 28, T 104 N, R 56 W of the 5TH P.M., McCook County, South Dakota, prepared by Paul C Kiepke, a Land Surveyor, be and the same is hereby approved and its adoption by the Board of Commissioners of the County of McCook, South Dakota, is hereby recommended.

I, Ron Scharffenberg, of the County Planning Commission for the County of McCook, South Dakota, do hereby certify that the foregoing resolution was passed by the County Planning Commission of McCook County, South Dakota, at a meeting thereof held on the 9th day of February, 2016.

COUNTY PLANNING COMMISSION --- BY:

Owen Sandine met with the Commissioners, inquiring about a variance with regard to road development in sub-division where he purchased a lot because, at this time, a building permit can't be issued. Zoning Administrator, Tracy Hofer, was present, and explained that in order to be in compliance with the Sub-Division Ordinance, the road needs to be completed before a building permit can be issued. Gordon noted that this doesn't sound like a County issue, but an issue between the buyer and seller. Dybdahl asked how covenants read. Sandine noted that he didn't realize what needed to be done but was going by what another lot owner had done. Sandine asked if the County could send the property owner a letter. Dybdahl said Commissioners will have to talk with States Attorney Fink first.

The Board reconvened as Board of County Commissioners.

Michele Eichacker, Deputy Auditor, presented 2015 Annual Report and a financial analysis (State of the County) to the Board. Brenda Colome, Dept of

Legislative Audit, was present. Michelle Zelmer, Hwy Dept Office Manager, and Hwy Supt Kreutzfeldt joined the meeting.

Brenda Colome, Dept of Legislative Audit, met with the Board to present closing audit report. Present: Michele Eichacker, Deputy Auditor, Carol Lauer, Treasurer, Laurie Schwans, Register of Deeds, Michelle Zelmer, Hwy Dept Office Manager, and Mic Kreutzfeldt, Hwy Supt. Jerry Paweltzki & Bob Anderson were present from Bridgewater City. No material deficiencies were noted. Motion made by Dybdahl to approve the audit report and authorize Chairman Scharffenberg sign letter indicating same. Second made by Gordon and motion carried.

Jerry Paweltzki, Bob Anderson, and Roger Hofer were present for discussion regarding payment, by the County, for assessment of dilapidated properties within the municipalities; this was talked about at the January 28th meeting. Anderson stated that the presenter at the January meeting had no qualifications and the County needs to make sure that whoever is hired does. Dybdahl noted that the cities will hire their own code enforcement officer; the County will only assist with funds for demolition. Hofer added that no one has the right to go on private property. Anderson and Paweltzki asked if the County will assist with demolition costs if a city doesn't work with the guy who was at the January 28th meeting. Dybdahl noted that for today's meeting, the decision to be made is whether or not the County would pay for the assessment of properties. Following more discussion, Dybdahl suggested no action be taken at this time, asking Auditor Sherman to contact States Attorney Fink about meeting with the Board at their next meeting, for his input on how to proceed.

Motion made by Dybdahl to authorize Chairman Scharffenberg to sign 2016 Contract for the Beadle County Juvenile Detention Center. The cost is \$200.00 per prisoner day. Second made by Butzke and motion carried.

The following building permit was issued the month of January, 2016:

16-01	Keith Loy	garage 16x24	Tract 1 of Reynold's
Addn in SW4	33-104-55		

The January Contracted Law Enforcement Report was noted & filed.

The January Activities Report for Southeast Enterprise Facilitation Project was noted & filed.

The 4th Qtr 2015 Community Health Nurse Report was noted & filed.

The January Clerk of Courts Report was noted & filed.

Welfare Director Sherman and the Commissioners reviewed Care of Poor cases. One Notice of Hospitalization was received from Avera McKennan Hospital (2016-09). One Notice of Hospitalization was received from Prairie Lakes Healthcare Systems (2016-10). A listing of lien payments was also reviewed.

Motion made by Butzke, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 1/31/16: Commissioners 1461.55, mileage 118.02; Auditor 2863.09; Treasurer 3557.01; States Attorney 2267.31; Custodian 1185.19; Dir of Equalization 3939.81; Register of Deeds 2883.10; Veterans Service Officer 340.17; Sheriff 8147.58; Contract Law 4500.00; Care of Poor 230.77; Welfare 137.52; Community Health Nurse Secretary 1245.46; Extension Secretary, 498.18; Drainage 307.69; Planning & Zoning 307.69. AutoEx, law enforcement supplies & labor 869.12; Avera Queen of Peace Health Services, blood alcohol services 448.50; Canistota Senior Citizens, 2016 appropriation 500.00; Card Service Center, K9 supplies 10.77, Care of

Poor-bus ticket 129.60, stickers & bandaids 64.55, auto fuel 221.18, DARE training expenses 56.39, keys, binder, auto fuel 113.87; Chesterman Co, water 56.00; City of Bridgewater, February ambulance appropriation 3215.42; Dave's Electric, light fixture lense 41.99; Dust-Tex Service, dust mop rent 27.17; Fink Law Office, January expenses 143.14; Cole German, DARE training expense 13.12; Carol A Johnson, court reporting 75.60; Lake County Sheriff's Dept, January jail service 455.00, GPS bracelet tracking 620.00; Lentsch Tree Service, snow removal service 150.00; Marco Technologies, monthly copier contract 48.91; McCook County EMS, February ambulance appropriation 7930.46; McCook County Publishers, publishing 1066.47; McCook County Treasurer, postage/title work 783.20; McCormick Motors, law enforcement supplies & auto service 228.05; McLeod's Printing, traffic tickets 130.41; MES Companies, law enforcement vehicles-labor to remove & install equipment 3689.99; Microfilm Imaging System, scanning equipment rent 469.00; Mid-American Research Chemical, janitorial supplies 441.37; MidAmerican Energy, utilities 956.09; Morgan Theeler LLP, court appt attorney for Kyle L Stalder 232.54; Neve's Uniforms & Equipment, clothing 273.13; Melissa A Odens, court transcript 828.80; Alicia Petersen, January expenses 79.14; Pictometry International, 1 year license 1500.00; Pioneer Designs, law enforcement vehicle lettering 325.00; Presto-X, food pantry pest service 35.00; RBS Sanitation, garbage service 56.25; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 73.60; Salem Community Drug, office supplies 21.62; Salem Sales, towing law enforcement vehicle 100.00, auto fuel 2011.03; Salem Special, legal notice 6.99, dater 24.99, printed envelopes 163.00; SD Achieve, services for 4 residents 240.00; SDPAA, additional insurance 2013 Ford F150 123.00; Sioux Falls Two-Way Radio, radio repairs 80.99;

Brenda Stadel, website changes 37.50; Sturdevant's Auto Supply, law enforcement supplies 312.15; T & C's Pit Stop, care of poor 29.63, law enforcement auto fuel 101.50; Total Stop Food Store, care of poor 36.79, law enforcement auto fuel 345.41; Triotel Communications, telephone/internet service 717.33; Verizon Wireless, cell phone service 67.05, internet modem service 212.05; Wash 'N' Go, car wash tokens, 70.00; Xcel Energy, utilities 697.87; Zapp Hardware, work gloves 12.99, light bulbs 6.98, strapping tape 7.98.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 1/31/16: Hwy Dept 15750.90. Avera Queen of Peace Health Services, employee drug testing 54.90; Boyer Trucks, oil fill cap 4.97; Butler Machinery Co, filters 1046.84; Card Service Center, office supplies 147.94; Central Farmers Coop, fuse 6.99; Equipment Blades Inc, blades 3090.00; Farmers Alliance, bulk lp gas 325.50; Gessner Welding & Repairs, supplies 438.35; Heath Koepsell, tire disposal 38.50; MidAmerican Energy, utilities 359.67; Northern Truck Equipment, plow markers 73.34; Pomp's Tire Service, tires 622.08; Puthoff Repair, supplies 90.73; RBS Sanitation, garbage service 56.25; Salem City, utilities 99.01; Salem Farmers Market, supplies 23.96; Salem Lumber, supplies 4319.82; SDACHS, 2016 dues 275.00, Short Course registration 80.00; Servall Towel & Linen, towel & mat rent 45.34; Southeastern Electric, utilities 23.00; Stern Oil Co, 55 gal oil drum 143.03; Sturdevant's Auto Supply, supplies 1041.55; Triotel Communications, telephone/internet service 99.82; Wheelco Truck & Trailer, truck parts 244.42; Xcel Energy, utilities 625.00; Zapp Hardware, supplies 87.89.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West

Telecommunications, 911 telephone service, 371.72; Triotel Communications, 911 telephone service, 201.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 1/31/16:

EDS Director 1305.69. Brad Stiefvater, December/January expenses 250.92; Triotel Communications, telephone/internet service 93.27.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 1/31/16: Sheriff

Secretary/Dispatcher 173.08. *Pay raise-Lisa Kampshoff, \$2000 annual increase, \$76.92/pay period.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 1/31/16: Dir of IRS, county share of FICA 2896.49, Medicare 677.40; SD Retirement System, county share of retirement contribution, 2977.04; Wellmark Blue Cross/Blue Shield, county share of health insurance premium, 4916.87.

Motion made by Dybdahl to approve an automatic supplement in the amount of \$18107, 24/7 Staffing Grant, to revenue account 248-334; and \$2000 salary expenditure to budget 248-4-212-411. Second made by Butzke and motion carried.

The Auditor's Account with the County Treasurer for the month of January, 2016: deposits in banks, \$3,976,509.03; cash to deposit, \$813.20; checks to deposit, \$13,006.13; CC payments, \$950.80; Cash Items (postage) \$783.20; Treasurer's Cash, \$786.80; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$4,793,799.16.

The meeting adjourned subject to call.

Dated this 9^h day of February, 2016.

Ronald Scharffenberg

Chairman, McCook County
Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County